



## Bethlehem Lutheran School Technology Use Policy 2007-2008

Bethlehem Lutheran School provides computers and network as one way of enhancing its goal to teach the skills, knowledge and behaviors students will need as successful and responsible adults in the community as a whole. The school's computers and network connections provide opportunities to explore and use a varied and exciting set of resources including computer programs, CD's and the Internet.

Bethlehem Lutheran School provides these technology tools under the supervision of school personnel to support and enhance the curriculum. In order to make these resources and tools available to everyone, the school requires that students who use the school's computers and networks do so in a way that is consistent with its educational and spiritual mission. Students will use these tools for educationally appropriate activities that are directly related to the curriculum of Bethlehem Lutheran School. Students will be held responsible for their actions and activity while using technology at Bethlehem Lutheran School.

- Technology will be used in ways consistent with our school philosophy and the Christian faith.
- Technology will be used to support and enhance the curriculum
- Technology resources may be used only with teacher's permission and under the supervision of school personnel
- Students will follow the directions of the adult in charge of the computer lab or other classroom space where computers and network are in use.

- Technology may not be used to harm others.

Examples:      Creating harassing or degrading messages  
                     Bearing false witness or spreading rumors  
                     Using obscene or inappropriate files names

- Students may not interfere with other's computer work.

Examples:      Degrading or disrupting equipment software or system performance  
                     Vandalizing the files of others  
                     Changing system settings

- Students will store files only as directed and approved by the adult in charge.

- Students may not invade the privacy of others.

Examples:      Using someone else's user account  
                     Accessing someone else's files without their knowledge and consent.

- Technology may not be used to steal.

Examples:      Violating copyright laws or other contract  
                     Using work of others and calling it their own

- Students may not load software or files onto the school computers without the teacher's permission.

- Students and their families are responsible for any financial expenses resulting from improper use of technology equipment. This includes payments to staff members for their time to correct problems due to abuse.

- Files on Bethlehem Lutheran School's servers and computers are considered the property of Bethlehem Lutheran School. The staff of Bethlehem Lutheran School reserves the right to review file content at any time and without prior notice.

- Bethlehem Lutheran School uses a technology protection measure that blocks or filters Internet access to block access to some Internet sites that are not in accordance with our technology policy. Bethlehem Lutheran School staff will monitor students' use of the Internet, through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

Permission to use the school's computers and network is dependent upon the signature of the student and his/her parent or guardian. Signing the agreement form shows that the student understands and will follow the school's computer use rules. Failure to sign the agreement form or failure to follow the rules will result in the student being denied the opportunity to use the school's computers and network.

Violation of this policy will lead to loss of technology privileges, detention and/or suspension.

(Please sign the Technology Use Policy Agreement in this packet and return Open House night.)